

GUIDE

WELCOME

Thank you for helping us describe these design sketches. Your contribution helps us get a clear overview of the design elements and styles. With the addition of notes and inscriptions, we can start to unravel the network of designers, weavers, and manufacturers behind these works. This not only allows us to share these remarkable drawings with everyone, it also reveals the fascinating stories behind them.

Below are instructions on how to register at DoeDat.be, along with guidelines for describing and completing the fields. Have fun!

PART 1: REGISTRATION

Step 1: Go to www.DoeDat.be

Click on 'Log in' at the top right, then click on 'Sign up now'.

Step 2: You can now create an account.

Complete all of the required fields,
then click 'Create account'.

Step 3: Check your inbox

You'll get an email from Botanic Garden Meise inviting you to activate your account and complete the registration process.

If you don't see the email, check your spam folder.

Click on the link in the email.

This will open a confirmation screen with the text, 'Congratulations! You have successfully created your account.'

Close the page and exit your mailbox.

Step 4: Your registration is now complete

Proceed to Part 2.

PART 2: GETTING STARTED WITH DESCRIPTIONS

Step 1: Go to www.DoeDat.be

Click on 'Log in' at the top right of the page. Enter your email address and password, then click 'Log in'. (Select 'remember me' if you want to stay logged in.)

Click on the green button 'Get involved'.

Then scroll down to select the project 'From design to fabric: a colourful behind-the-scenes look!'

Click on the orange 'Start' button.

Step 2: Choose an image to describe, then click 'ENTER'.

Step 3: Complete the fields using the instructions provided further on in the guide.

Step 4: Did you complete all of the fields?

YES

Click on the orange 'SAVE' button.

You'll see the following message: 'Thank you! Your input has been saved'.

You can now do one of the following:

Work on another task

Return to saved tasks

Go to the project homepage

View your contributions (including all saved tasks)

NO

If you want to complete your entry later, click 'Save unfinished task'.

I HAVE ANOTHER QUESTION

If you have a question about the image, ask your fellow volunteers using the 'Create forum topic' button.

TIPS for viewing images in more detail

Adjust the image:

To move the image, click on it then hold and drag the mouse.

To zoom in and out, hover over the image and scroll.

The symbols on the left allow you to:

zoom in and out

move the image up, down, left and right

Need help?

Having trouble registering? Unable to log in?

Have questions or concerns? Contact us at lisa.tijtgat@Kortrijk.be.

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This guide was created for a project by Texture Museum (Kortrijk), with special thanks to the colleagues at the Meise Botanic Garden for making the DoeDat platform available.

INPUT GUIDELIENS

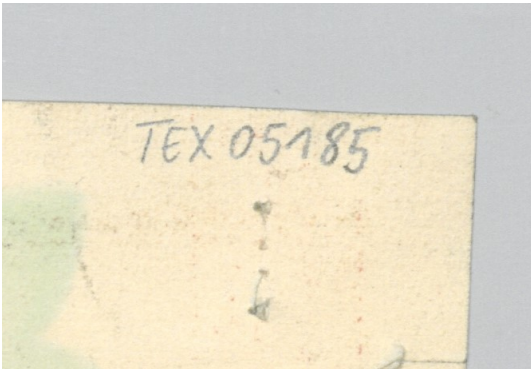
Use the guidelines below to describe the images one by one.
If you have any questions, feel free to create a forum topic or contact lisa.tijtgat@Kortrijk.be.

1. DETAILS

1/ Blank image

If the image contains NOTHING (no inscriptions, stamps or labels), select 'Blank image' and proceed to the next task.

Note: every design includes an object number written in pencil (TEXxxxxx).
This is an internal museum note and can be ignored. It is not considered an inscription.



2/ Stamp 1

If one or more stamps are present, describe each one using the fields below.

Stamp 1 location: describe the location of the stamp.

Stamp 1 contents: if the stamp contains text such as a name or address, write it down it exactly as it appears, including any abbreviations.

If a new line is needed, use a slash followed by a space: (/) Place illegible text in square brackets: [...]

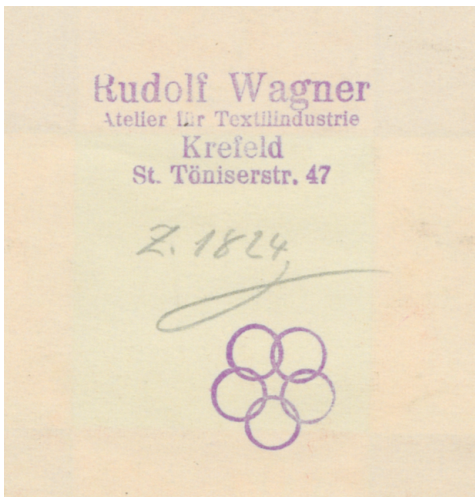
Example:

Tissage 'l Abeille / (Société [...]) / Deerlijk

Stamp 1 description: if the stamp has a logo, indicate that here. Briefly describe the shape and colour of the logo.

Stamp 2 & 3

If there are multiple stamps, follow the same process as with stamp 1.



Example:

Stamp 1 – contents

Rudolf Wagner/ Atelier für Textilindustrie/ Krefeld/ St. Töniserstr. 47

Stamp 2 – description

Flower-shaped logo made up of circles

3/ Label

Is there a label? If so, check the box 'Label'.

Label location: describe the location of the label

Label contents: describe the contents of the label exactly as they appear, including any abbreviations.

If a new line is needed, use a slash followed by a space: (/) Place illegible text in square brackets: [...]

Label description: Briefly describe the shape and colour of the label.

4/ Inscription 1

Inscription 1 location: describe the location of the inscription

Inscription 2 method: select the method used from the list

Inscription 1 contents: If the inscription is readable, write it down exactly as it appears, including any abbreviations.

If a new line is needed, use a slash followed by a space: (/). Place illegible text in square brackets: [...]

Note: every design includes an object number written in pencil (TEXxxxx).

This is an internal museum note and can be ignored. It does is not considered an inscription.

You do not have to transcribe number sequences. Instead, try to determine whether it's a number sequence or a calculation.

For number sequences, note 'number sequence'.

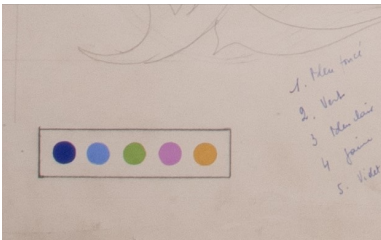
For calculations, note 'calculation' and, if possible, specify the type (multiplication, division, sum or difference).

Colour diagram:

Sometimes, a colour diagram is used to provide an overview of the coloured yarns.

You can refer to this as a 'colour diagram'. You do not have to write down the names of the colours in the diagram.

Example:

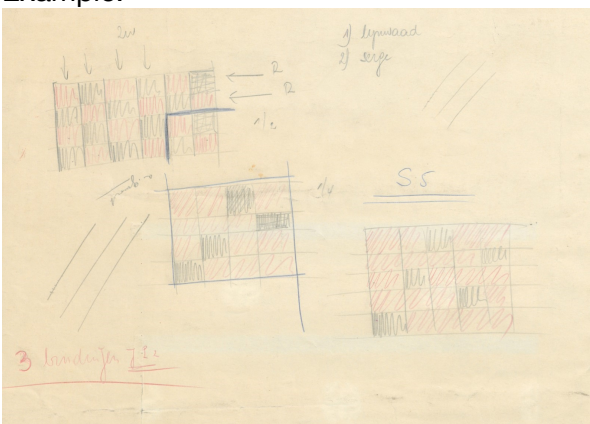


Technical weaving note:

Sometimes, technical weaving methods are sketched or diagrammed.

You can refer to this as a 'technical weaving note', along with a verbatim transcription of any relevant text.

Example:



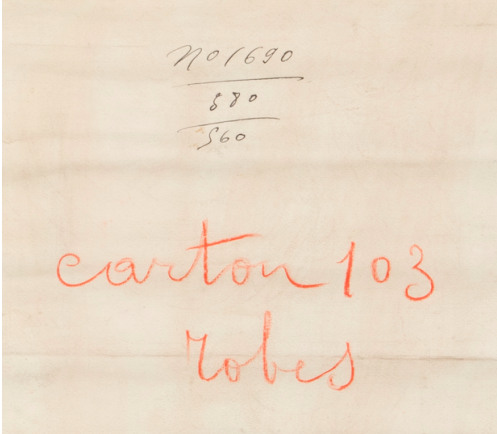
Inscription – contents
Technical weaving note
3 bindings J [2]2

Inscriptions 2, 3 & 4

If there are multiple inscriptions, follow the same procedure as for inscription 1.

Unrelated inscriptions are often spread out on the page or written in a different direction, making them relatively easy to identify. They may also be written in a different handwriting or with a different medium (pen, pencil, coloured pencil, etc.).

Example:



Inscription 1:

N° 1690/ [...]80/ 560

Inscription 2:

Carton 103/ robes

The red inscription is separate, larger, and written using a different medium. It can therefore be considered a second inscription.

5/ Notes

Do you have additional comments or observations about the image? Do you recognise the name of a person or a company? Do you want to share an interesting story or detail related to the design? If so, use the notes section.